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844-465-7866 phone

## 2020 Summer Camp Counselor Application

Holston Center is a ministry of Holston Presbytery in east Tennessee (PC-USA)  
PO BOX 428, 6993 Hickory Nut Gap Rd., Banner Elk NC 28604 (844) 465-7866  
[www.HolstonCenter.org](http://www.HolstonCenter.org)  
Director: Jim Austin (423) 202-1655

### Is God Calling You to Serve?

Holston Camp and Retreat Center is a ministry of the Holston Presbytery of east Tennessee. God calls us into the “wilderness” to be renewed and grow in our faith and understanding of our relationship with God, other people, and our earth. Holston Camp offers a transformational experience for campers and for staff. Summer camp staff provides a nurturing Christian community for youth. Summer staff influence lives and provide positive role models for young minds and hearts. Become a summer staff member at Holston Camp and serve God by growing in your faith and serving others on their spiritual journey. We provide training, room, board, and competitive wages.

### Our Summer Camp Objective and Philosophy

*“In lengthy discussion of the objectives and philosophy of our camp and conference program, all agreed that camping should be done in small groups, informally, out-of-doors and in simple housing facilities, with activities that are different from what can be done at home or in our local church programs. Care should always be taken to instill in each camper a healthy respect for nature, a loving response to the God who has given us this beautiful world, and a personal commitment to the One whom this same God has sent, providing for our spiritual needs as well as our material needs, even Jesus Christ, in whom all life is abundant.”*

Sub-committee on Camp and Conferences  
Holston Presbytery, November 11, 1957

### 2020 Schedule and General Requirements

#### Resident Camp: Seven (7) sessions

Work week is from Sunday at 1:00 pm until Friday at 5:00.

Counselor Training: June 2-June 14. **ALL COUNSELORS WILL BE RESIDENTS AND SUBJECT TO WORK AT EITHER DAY CAMP OR OVERNIGHT CAMP.** Schedule is subject to change.

- Week 1- June 14-17
- Week 2- June 21-26
- Week 3- June 28- July 3
- Week 4- July 5-10
- Week 5- July 12-17
- Week 6- July 19-24
- Week 7- July 26- July 31

#### Day Camp:

Daily Schedule is 7:30 am to 5:30 pm Monday through Friday.

Day Camp continues through August 14. Schedule is subject to change.

#### Summer Staff general requirements include:

- providing for the safety and wellbeing of each child,
- demonstrating Christian love and compassion for each child and other staff,
- recognizing each child’s unique gifts and helping them enjoy camp and grow spiritually,
- supporting an inclusive, compassionate, and creative Christian community,
- enjoying leading and participating in program activities with young people including: field games, hiking, water sports, singing, arts and crafts, Bible studies, and prayer,
- supervising campers by making appropriate judgements in response to various needs or emergencies,
- having the physical, mental, and spiritual stamina to endure,
- adopting and abiding by the policies and procedures of Holston Camp,
- working with others in a collaborative team environment,
- and committing to the Summer program schedule (see application)

*Employees must adhere to Holston Camp's policies of not using tobacco, alcohol or illegal drugs during the term of employment--including weekends-- while on camp property. Employees are required to adhere to policies pertaining to appropriate behavior including, but not limited to, sexual conduct, bullying, language, insubordination, and cell phone/computer use. Any aberration from the policies will result in immediate dismissal from employment. The Director of Holston Camp will take every measure to ensure the safety and quality of Holston camper's experience during their stay at camp.*

## Staff Positions:

**Staff positions include room and board at Holston Camp. (Internships available)**

**All staff will sleep and dine at camp thorough the week.**

**Resident Camp and Day Camp Counselors (16 positions 8 men, 8 women, age 18+)** are responsible for the oversight, safety, and care of campers throughout the day and evening. They provide instruction, motivation, encouragement, and a willingness to engage with each camper in a supportive way. Counselors must be creative and dedicated to building a Christian community within their small group and within the camp. Counselors will lead and/or facilitate activities according to their particular skills or special talents. Counselors must be responsible, mature, and conscientious as they lead with patience, kindness, compassion, and love. Counselors make a camper's experience memorable by nature of the close-knit relationship that small-group camping provides. Experience with children is essential. Experience in outdoor living, canoeing, nature study, arts and crafts, field games, sports, drama, music, and/or other camp program skills will be favorably considered. **\$200+/week or commensurate with experience.**

**Advanced Skills Counselors** are responsible for leading and instructing outdoor recreation skills and outdoor on and off campus activities including: wilderness camping, hiking, canoeing, rock climbing, and backpacking. Counselors will also participate as resident camp counselors. Red Cross Lifeguard certification desired. Experience is necessary. **\$220/week or commensurate with experience.**

**Swim Instructor/Lifeguard (2 positions 18+)** must have Red Cross Lifeguard training course that includes CPR for the Professional Rescuer (CPR0) and First Aid, equipment-based rescues for aquatic environments, accident prevention, and decision-making skills or equivalent certifications. Swim Instructor/lifeguard will also function as a camp counselor as applicable. **\$220/week or commensurate with experience.**

**Photographer/Videographer (1 position, 18+)** responsible for collecting superlative digital images of camp activities to display on social media. Must have own camera, computer, etc. Experience required. This position will also function as a camp counselor as applicable.

## The Application Process

Phase 1:

1. Complete the written application form.
2. Return to Holston Center by E-mail or US Mail.
3. A thorough background check will be conducted on each applicant, including reference checks, a criminal background check, and sex offender registry check.

Phase 2:

1. An interview will be arranged.
2. You will be notified of our decision and, if to be hired, sent a contract with a detailed job description, health forms and other information.

COMPLETE AND FORWARD TO: [INFO@HOLSTONCENTER.ORG](mailto:INFO@HOLSTONCENTER.ORG)

Position(s) applying for:

Summer Program Director (age 21+)

Day Camp Director (age 19+)

Advanced Skills Counselor (age 19+)

Camp Counselor (age 18+)

Swim Instructor/Lifeguard (age 18+)

Photographer/Videographer (age 18+)

Cook

Name First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Preferred to be called \_\_\_\_\_

S.S.# \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_

Current address (mail) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary phone # \_\_\_\_\_ Email \_\_\_\_\_

Permanent address (mail) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Education:**

Did you graduate from high school?  YES  NO  GED

High School: \_\_\_\_\_

Address (City and State): \_\_\_\_\_

Personal interests/studies/achievements: \_\_\_\_\_

\_\_\_\_\_

Current College: \_\_\_\_\_

Field of Study: \_\_\_\_\_

Address (City and State): \_\_\_\_\_

Degree: \_\_\_\_\_ From: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Personal interests/studies/achievements: \_\_\_\_\_

\_\_\_\_\_

Do you have a valid driver's license?  YES  NO      Chauffeurs license?  YES  NO

**Employment Experience:**

Employer: \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address (City and State): \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address (City and State): \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address (City and State): \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

In the following skills list, mark a (1) by the activities you can LEAD or TEACH and a (2) by the activities you can ASSIST. Only mark the skills of which you have experience:

**Arts & Crafts:**

- \_\_\_\_\_ Sketching/painting
- \_\_\_\_\_ Macramé bracelets
- \_\_\_\_\_ Ceramics
- \_\_\_\_\_ Tie Dye
- \_\_\_\_\_ Other \_\_\_\_\_

**Outdoor Living Skills:**

- \_\_\_\_\_ Backpacking/camping
- \_\_\_\_\_ Survival skills
- \_\_\_\_\_ Outdoor cooking
- \_\_\_\_\_ Rock Climbing/rappelling
- \_\_\_\_\_ Low Ropes/Team Building
- \_\_\_\_\_ Orienteering

**Nature Skills:**

- \_\_\_\_\_ ID Animals
- \_\_\_\_\_ ID Trees/plants/flowers
- \_\_\_\_\_ ID Rocks/Minerals
- \_\_\_\_\_ Weather/Astronomy
- \_\_\_\_\_ Ecology/Environment
- \_\_\_\_\_ Gardening

**Music:**

- \_\_\_\_\_ Singing
- \_\_\_\_\_ Piano
- \_\_\_\_\_ Guitar
- \_\_\_\_\_ Other \_\_\_\_\_

**Aquatics:**

- \_\_\_\_\_ Swimming
- \_\_\_\_\_ Canoeing
- \_\_\_\_\_ Kayaks
- \_\_\_\_\_ Paddle boards
- \_\_\_\_\_ Water games

**Other Activities:**

- \_\_\_\_\_ Initiative games
- \_\_\_\_\_ Small Group leadership
- \_\_\_\_\_ Skits/Drama
- \_\_\_\_\_ Storytelling
- \_\_\_\_\_ Field games
- \_\_\_\_\_ Archery

**Character Reference: (not a family member)**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**Faith Reference:**

Church you attend or are a member: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Pastor/Youth Leader: \_\_\_\_\_

Describe your Christian faith:

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Why do you want to be a Summer Camp Counselor?

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What skills and talents do you offer as a camp counselor?

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Describe your experiences working with youth?

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What do you expect to achieve by being a camp counselor?

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*In submitting this application, I understand that a satisfactory personal interview is a prerequisite to being accepted for the position for which I am applying.*

*I hereby authorize, by my signature below, Holston Presbytery, Holston Presbytery Camp & Retreat Center, its agents and employees, to contact for verification any and all references, employers, law enforcement agencies, doctors and health care providers and to specifically release Holston Presbytery and Holston Presbytery Camp & Retreat Center of any and all claims arising from such inquiries or contacts, and further, release any and all persons and entities from any claim arising from their responding to such inquiries or contacts. By my signature, I verify that all information on this application is true to the best of my knowledge and understand that any falsification on my part is grounds for not being hired or termination of employment with Holston Camp.*

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All statements become part of any future employee's personal file.**

<b>DISCLOSURE and AUTHORIZATION – BACKGROUND INVESTIGATION</b>
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In connection with my application for employment or to serve as a volunteer with Holston Camp & Retreat Center (Client'), I understand that a "consumer report" and/or "investigative consumer report", as defined by the Fair Credit Reporting Act (15 U.S.C. § 1681), will be requested by Client for employment or volunteer purposes, whichever is applicable, from Protect My Ministry, Inc., ("Protect My Ministry"), a consumer reporting agency as defined by the Fair Credit Reporting Act. These reports may include information as to my character, general reputation, personal characteristics or mode of living, whichever are applicable. They may involve interviews with sources such as my neighbors, friends or associates. The report may also contain information about me relating to my criminal history, credit history, driving and/or motor vehicle records, social security number verification, verification of education or employment history, worker's compensation (only after a

conditional job offer) or other background checks. Such reports may be obtained at any time after receipt of this Disclosure and Authorization and if I am hired or serve as a volunteer, whichever is applicable, throughout the course of my employment or volunteer service, as permitted by law and unless revoked by me in writing. Client also reserves the right to share my report with any third-party with whom I will be placed to work or volunteer with as a representative of Client. I understand that I have the right, upon written request made within a reasonable amount of time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report to Protect My Ministry, Inc., 14499 N. Dale Mabry Hwy., Suite 201 South, Tampa, FL 33618 or 1-800-319-5581. For information about Protect My Ministry's privacy practices, see [www.protectmyministry.com](http://www.protectmyministry.com).

### **Acknowledgement and Authorization**

By signing below, I authorize Client or its authorized agents to obtain or prepare consumer reports or investigative consumer reports about me. I acknowledge receipt of a copy of the federal notice entitled *A Summary of Your Rights under the Fair Credit Reporting Act* and certify that I have read this Disclosure and Authorization as well as the summary document explaining my rights under the Fair Credit Reporting Act.

TODAY'S DATE \_\_\_\_\_

Signature \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_

PERMANENT ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ COUNTY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SSN \_\_\_\_\_ D/L or STATE ID \_\_\_\_\_ STATE ISSUED \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

For identification purposes only, please provide FULL DOB: \_\_\_\_\_

Please List Other Names Used \_\_\_\_\_

### **State Consumer Reporting Requirements – Background Investigation**

#### **Residents of California and Maine only:**

Under state law you have a right to receive a copy of your investigative consumer report and/or consumer credit report, free of charge, if one is requested by Client. By checking the box below a copy of your report will be provided to you at the address you provide on the Disclosure and Authorization.

I wish to receive a copy of any report on me that is requested.

#### **Residents of Massachusetts only:**

Under state law you have a right to receive a copy of your investigative consumer report if one is requested by Client. By checking the box below a copy of your report will be provided to you at the address you provide on the Disclosure and Authorization.

I wish to receive a copy of any report on me that is requested.

**Residents of Minnesota and Oklahoma only:**

Under state law you have a right to receive a copy of your consumer report, free of charge, if one is required by Client. By checking the below box, a copy will be provided to you at the address you provide on the Disclosure and Authorization.

I wish to receive a copy of any report on me that is requested.

**Residents of New York only:**

Under state law you have the right to inspect and receive a copy of any investigative consumer report requested by Client by contacting Protect My Ministry directly. You also acknowledge receipt of a copy of Article 23-A of the New York Correction Law by checking the below box.

I wish to receive a copy of any report on me that is requested.

**Residents of Washington State only:**

Under state law you have a right to request a copy of the Washington Fair Credit Reporting Act's disclosure to consumers (RCW 19.182.070) and a copy of your report by contacting Protect My Ministry directly.